Unitarian Universalist Fellowship of Plattsburgh
4 Palmer Street
Plattsburgh, NY 12901

June 14, 2026 Annual Congregational Meeting

Welcome/Call to Order: Tana Hanely called the meeting to order and thanked everyone for attending.

Opening Words and Chalice Lighting: Tana Hanley

Quorum: A quorum count was called by Co-Chair, Nicholas Hunt-Bull and Board Member, Vincine Fallica. With 76 members, a quorum of 23 members (30%) is required. There were 9 members attending via zoom and 29 members present in the sanctuary, for a total of 38 members. A quorum was confirmed.

Achievements, Endowment Fund and CLG: Mark Preston reviewed the past year highlights: Our endowment fund is approximately $200,000, UUA Endowment fund is approximately $3 million. The UU Common Endowment reflects UU values.

CLG: Kris Lutters reintroduced and thanked the staff, Jo El Miano, Music Director and Jason Murray, Worship Technician, Lisa Bulriss, Office Assistant and herself, Kris Lutters, RE Director. Kris spoke about the Congregational Life Group (CLG) and explained each of the teams around the CLG. The organization flowchart will be posted in the back of the fellowship. Kris spoke about several grants that the employees have applied for. To date we have received one grant from the New York State Convention of Universalist in the amount of $1,200 for our Cosmic, Conversation, Connections, and Cuisine Project.

Board Nominations and Election of Officers:

Tana Hanley, Co-chair, acknowledged Mark Preston and Ursula Jones going off the board. Tana thanked Mark for his past 6 years serving on the board and thanked Ursula for her many, many years as Treasurer and her valuable knowledge of everything, Ursula will be greatly missed. Tana Hanley made the recommendation for the following board members: Nicholas Dubay, David Spinner and Suzannah Chatlos. Nicholas made a motion to approve the new slate of the board, 2nd by Rachelle Armstrong. A vote was taken and the motion passed unanimously.

Tana Hanley made a recommendation for the following board officers:

Co-Chairs: Tana Hanley and Suzannah Chatlos
Treasurer: Nicholas Hunt-Bull

Ursula made a motion to approve the slate of officers, 2nd by Tom Morrissey. A vote was taken and the motion passed unanimously.

The 2026/2027 UUFP Board of Trustee are as follows:

Tana Hanley – Co-Chair
Suzannah Chatlos – Co-Chair
Nicholas Hunt-Bull – Treasurer
Michael Vaughan – Member-at-Large
David Spinner – Member-at-Large
Nick Dubay- Member-at-Large
Vincine Fallica – Member-at-Large

Treasurer's Report: Ursula Jones reported that:

As of the end of May 41% of the fiscal year has elapsed and we have collected 56.23% ($61,987.34) of the projected income. Pledge payments continue to be ahead of schedule at 47.72% ($45,876.14) as usual due to members pre-paying at the end of 2025 and during the first few months of 2026. The Share the Plate Donations have been ahead projection with 68.76% ($4,125.67) being collected so far. A donation of $10,000 to the investment account was received which has been deposited into the UU Common Endowment fund and is not available to offset expenses.

Regarding expenses, our total expenses so far this year are at 41.02% ($45,309.18) of our projections, with most costs being close to what was projected. One exception occurred with utility expenses exceeding the budgeted amount due to a faulty heater running when the thermostat should have shut it down.

Religious Life has expended 47.75% ($12,684.24) of its budget including:
Living Our Mission 63.69% ($3,139.78)
Communicating 70.53% ($1,727.92)
Religious Exploration 42.87% ($195.05)
Worship 41.00% ($4,108.59)
UUA Fair Share 40,33% ($3,512.90)
Operating Expenses has expended 38.89% ($32,624.94) of its budget including:

Admin Expenses 34% ($4,866.41)
Buildings & Grounds 47.84% ($5,042.02)

Payroll 38.49% ($22,716.50)

The total of Religious Life and Operating Expenses is 41.02% ($45,309.18) of projected expenses. Total income, $61,987.34, minus total expenses, $45,309.18, gives a net plus of $16,678.16.

We have not closed on the sale of the lot on the corner of Kansas and Montana Avenues as we have yet to receive the approval of the Attorney General to proceed. We

accepted a bid of $145,000 and once we receive this minus closing expenses, it will be deposited into our endowment fund.

Cash Balances as of 05/31/2026

Community Bank Checking Account	$6,548.94
Arrow Bank Checking Account	1,000.00
Arrow Bank Savings Account	33,493.13
Total cash	$41,042.07

UU Endowment Fund $202,845.21

Nicholas acknowledges and thanks Ursula for her recently generous donation to the endowment fund.

Professional Ministry: Nicholas reviewed the timeline for hiring a part time minister:

Search process starts January 2027

Hiring process spring/summer 2027

New Minister starts September 2027

Nichlas stated the UUFP was historically lay-led and one of the board challenges is that the UUFP does not have enough membership and income to support a minister. The board's goal is to build up an endowment so it can provide a permanent subsidy to support a new minister.

Essential funding for a minister is similar to a three-legged stool: 1) Endowment Draw 2) Fundraising and 3) Additional donations. Nicholas stated the issue for today is #2 Fundraising.

Building/Fundraising: Tana stated the board would like to have a brief discussion and Instructions on the fundraising ideas brainstorming activity. This activity lasted approximately 10 minutes. Tana stated the board will review the ideas. Tana thanked everyone for participating in the activity.

Closing Words: Mark Preston

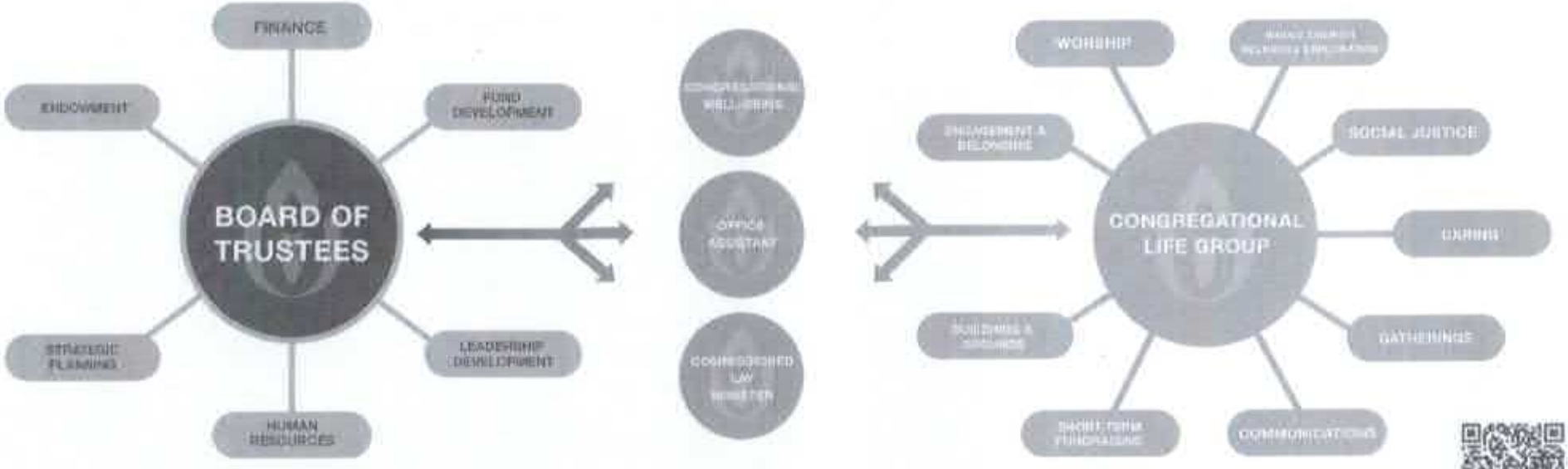
Meeting Adjourned at 12:45 pm.

Lisa Bulriss

Minutes submitted by: Lisa Bulriss, Office Assistant

Approved by the UUFP Board on July 21, 2026

Unitarian Universalist Fellowship of Plattsburgh



June 14, 2026

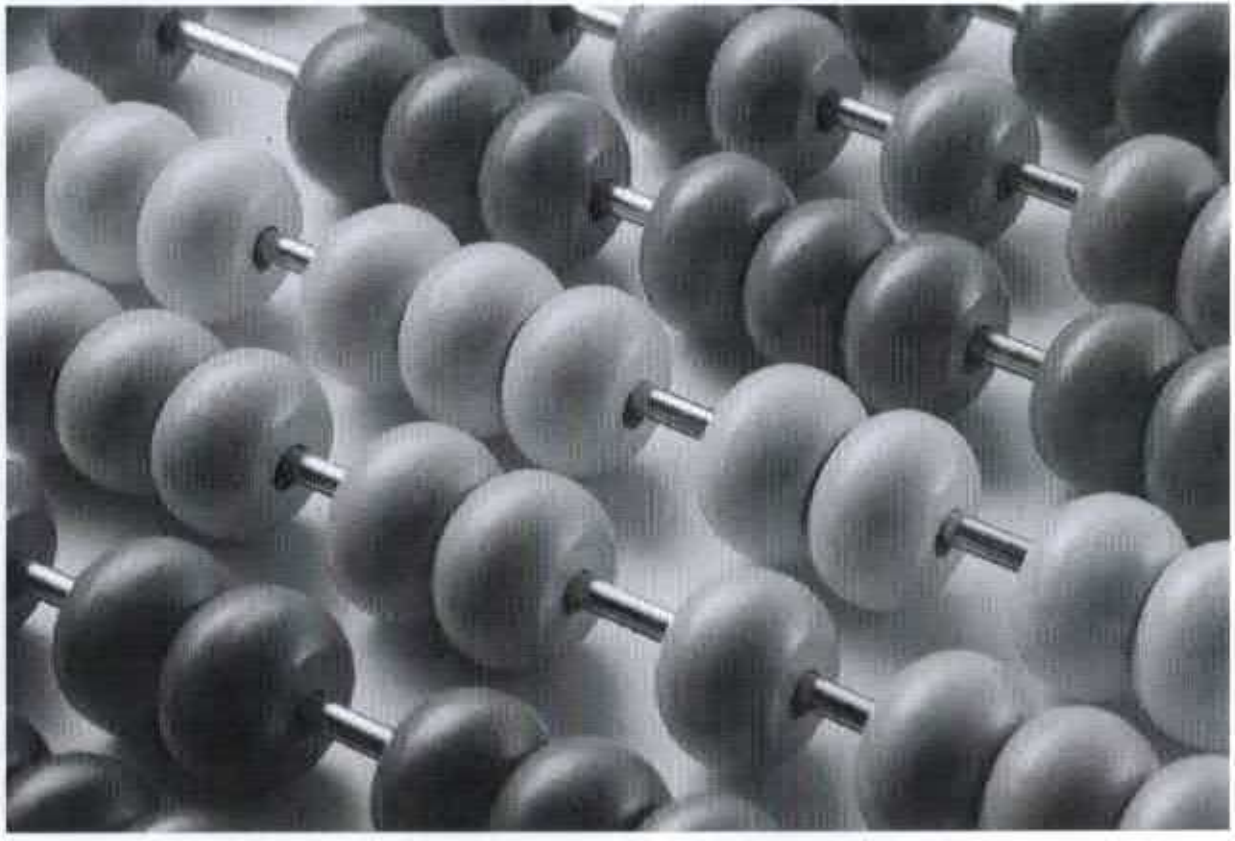
UUFP ANNUAL BUSINESS MEETING

AGENDA

1. Welcome/Call to Order
2. Quorum
3. Achievements: Endowment and CLG
4. Nominations and Vote
5. Treasurer's Update
6. Professional Ministry
7. Building fundraising potential
8. Closing

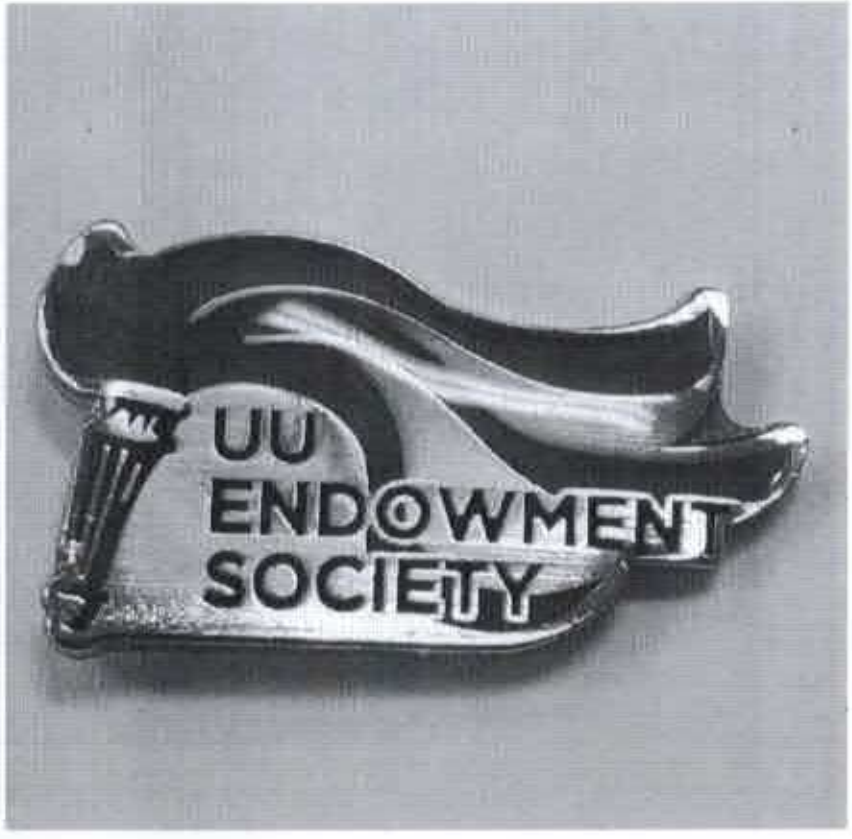
WELCOME AND OPENING WORDS

COUNTING QUORUM. WE NEED 22



SOME ACHIEVEMENTS THIS YEAR

Endowment launch has been a success so far
Our endowment is approx. $200k [UUA Endowment is approx. $3m]
Ethical values as well as growing/protecting wealth



HOW THE UU COMMON ENDOWMENT REFLECTS UU VALUES

- **Avoid** corporations whose policies and actions pose the greatest threats to UU Values
- Use active ownership to **advocate** UU values with corporations and investment managers
- **Invest** in capital-deprived communities and people to redress long-standing imbalances and injustices
- **Seek out** investments proactively addressing global climate change and favor companies with explicit human rights principles.

CONGREGATIONAL LIFE GROUP

NOMINATIONS FOR BOARD

NOMINATIONS

Tana will present a slate of:

- Members at Large: David Spinner & Nicholas Dubay
- Treasurer: Nicholas Hunt-Bull
- Co-Presidents: Tana Hanley & Suzanne Chatlos

TREASURER REPORT YEAR TO 5/31/26

For Congregational Meeting 6/14.26

INCOME

	2026 Budget	Amt as of 5/31/26	% Collected
Share the Plate	$6,000	$4,125.67	68.76%
Pledges	$96,139	$45,876.14	47.72%
Fund Raising	$3,468	$580	
Misc.	$5,500	$1,335.53	
Total Income YTD	$110,246	**$61,987.34**	56.23%

EXPENSES

	2026 Budget	Amt as of 5/31/26	% Collected
Religious Life	$26,565	$12,684.24	47.75%
Administration	$14,135	$4,988.41	34%
Building & Grounds	$10,540	$5,042	47.84%
Payroll	$59,026	$22,716	38.49%
Total Expenses YTD	$110,446	**$45,309.18**	40.62%

Net balance Income – Expenses: +16,678.16

CASH BALANCES

"Cash"	
Community Bank Checking	$6,548.94
Arrow Bank Checking	$1,000
Arrow Bank Savings	$33,493.13
Total Cash	**$41,042.07**

UU Common Endowment Fund	**$202,845.21**

PROFESSIONAL MINISTRY

- UUFP was historically lay-led
- Challenge: UUFP does not have enough membership and income to support a minister.
- Strategy: build up an endowment so it can provide a permanent subsidy to support a new minister

Timeline

- Review of strategy-today
- Search process starts January 2027
- Hiring process spring/summer 2027
- New Minster starts Sept 2027

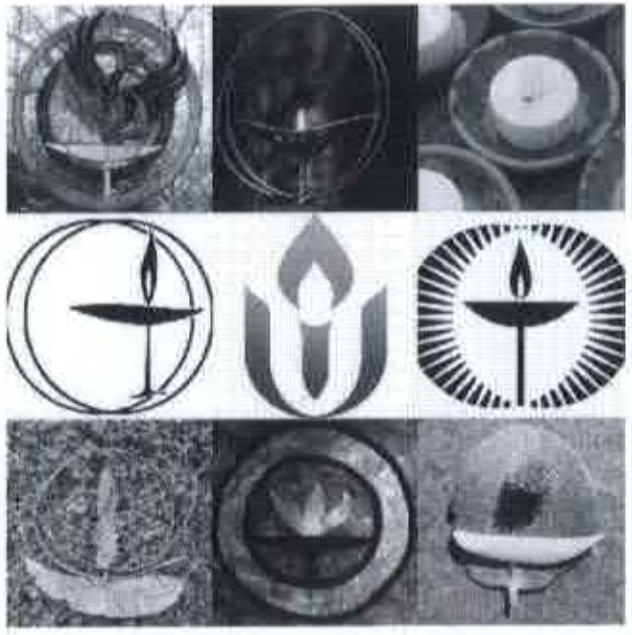


Image credit, UU Davis

NEED FOR FUNDRAISING HELP

Three-legged stool to pay for planned minister

1) Endowment Draw
2) Fundraising
3) Additional Donations

Working on #1, can wait for now on #3, so issue for today is #2 Fundraising

TEN MINUTES TO TALK ABOUT FUNDRAISING IDEAS

CLOSING WORDS